

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Fiscal Mgmt & Support Services Division

Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

We are proposing to enter into a construction administration contract with Glen Yorimoto to oversee and manage the construction of two projects at Ka'ahumanu Hale. The projects to be administered are the roofing repairs on the 4th floor roof and the changing out of the cooling towers which are past their lifespan.

2. Vendor/Contractor/Service Provider:

Glen Yorimoto

3. Amount of Request:

\$45,000

4. Term of Contract From: To:

October 1, 2022 to September 1, 2023

5. Prior Judiciary Procurement Exemption No.
(if applicable):

N/A

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

As a former First Circuit employee with OPM experience, Glen Yorimoto has specialized expertise with these systems that will greatly assist in the timely careful completion of these projects. He is familiar with the roofing systems and leak problems at Ka'ahumanu. He administered a partial reroof on the 2nd floor to address the same issues we are encountering on the 4th floor. He is also familiar with AC and cooling tower issues as he oversaw leak protection and repair work on this system. He not only has a wealth of expertise and experience with all of the systems at Ka'ahumanu but is also familiar with the Judiciary's procurement processes and construction practices. The project is fast tracked to address significant flooding problems on the Judges floor and safety concerns with the failing mounts of the current end of life cooling towers. Procuring this service from someone not familiar with our buildings or procurement processes would cause delays which would jeopardize the timely completion of the project and contribute to safety issues at the building. He coordinated a significant number of AC and roofing projects at multiple First Circuit buildings.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

This vendor was selected because of his familiarity with the building's system that are involved in this contract. His expertise will assure that all repairs are timely and done to the highest standard and in a much shorter time frame than would be possible otherwise. Mr. Yorimoto was asked for and has submitted a list of construction projects that he has coordinated for the Judiciary. The list, which is attached, demonstrates his familiarity with similar projects, judiciary buildings and procurement processes. Mr. Yorimoto has committed to see the projects through to completion on a lump sum basis of \$45,000. It is anticipated that the project will be completed within a 11 month period.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Fiscal Manag & SS Division	539 4351	deedee.d.letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

9/6/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date

Project experience

Sat on selection committee for Judiciary CIP and DAGS Project Management to review and select consultants for Judiciary Projects.

Assisted in the review of the design of the following projects:

- Job No 12-21-7528 Kauikeaouli Hale Air Conditioning and Energy Management System Upgrade
- Job No 12-21-7167 Kauikeaouli Hale Reroof
- Job No 22-21-7300 Kauikeaouli Hale Second Floor Alterations for ACSB
- Job No 12-33-7277 Kauikeaouli Hale Vendor
- Job No 22-21-7380 Kauikeaouli Hale AC Condenser Pipes
- Job No 12-21-7168 Kauikeaouli Hale Fire Alarm
- Job No 12-21-7527 Kauikeaouli Hale Water Booster and Fire Pump Replacement
- Alder Street Juvenile Facility
- Ka'ahumanu Hale Entry renovations
- Ka'ahumanu Hale Elevator and Fire Alarm renovations

Oversaw the construction of the following Judiciary CIP projects:

- DC Plaza Concierge Station
- Kaneohe District Court Complex
- Ka'ahumanu Hale Fire Pump replacement
- Ka'ahumanu Hale entry walkway repairs
- Job No 12-21-7528 Kauikeaouli Hale Air Conditioning and Energy Management System Upgrade
- Job No 12-21-7167 Kauikeaouli Hale Reroof
- Job No 22-21-7300 Kauikeaouli Hale Second Floor Alterations for ACSB
- Job No 12-33-7277 Kauikeaouli Hale Vendor
- Job No 22-21-7380 Kauikeaouli Hale AC Condenser Pipes
- Job No 12-21-7168 Kauikeaouli Hale Fire Alarm
- Job No 12-21-7527 Kauikeaouli Hale Water Booster and Fire Pump Replacement
- Job No 12-21-7491 Ka'ahumanu Hale Roof & Lanais