THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST TO AMEND AN EXEMPTION FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: The Judiciary, First Circuit Court, Adult Client Services Branch

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE23-22

2. Vendor/Contractor/Service Provider Name:

Datagain Inc.

3. Describe the goods and/or services:

A database system for the Adult Client Services Branch, Specialty Courts (Veterans and Mental Health Treatment Courts). The database system will provide statistics and outcomes from the Specialty Courts.

4. Explain in detail what is being amended:

Request to amend the term of the contract. The original terms of the contract was 9/1-22 to 9/30/24. We request to begin the contract on 10/15/2022, so the term of the contract will be 10/15/22 to 9/30/24.

5. Amended contract price for this request:

The contract price will remain the same. Total amount will be \$8,800. Contract funds per year \$2,200 per docket per year.

6. Explain in detail why the amendment(s) are necessary: Request and communication with the vendor regarding database information and contract information are ongoing and will need more time to finalize internal approvals and program implementation.					
7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).					
Name	Division/Program	Phone Number	email address		
Kathi Fujii	ircuit Court, Adult Client Services E	539-4510	Kathi.K.Fujii@courts.hawaii.gov		
All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.					
/s/ Brook Mamizuka			9/19/2022		
Department/Division/Program Head Signature Dat			Date		

For C	hief Procurement Officer Use Only		
	Date Notice Posted:		
	to the contact named in Item 8. Submit written objection to alendar days, or as otherwise allowed, from the Date Notic		
Chief Procurement Officer Financial Services Departn Contracts & Purchasing Off 1111 Alakea Street, 6 th Floo Honolulu, Hawaii 96813-2	nent fice or		
Chief Procurement Officer (CPO) Comments:			
Approved	Disapproved No Action Required Chief Procurement Officer Signature	Date	