

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Adult Client Services Branch
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: A database system for the Adult Client Services Branch Specialty Courts (Veterans and Mental Health Treatment Courts). The database system will provide statistics and outcomes from the Specialty Courts.</p>	
<p>2. Vendor/Contractor/Service Provider: Datagain Inc.</p>	<p>3. Amount of Request: \$8,800.00</p>
<p>4. Term of Contract From: To: September 1, 2022 September 30, 2024</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: The database provided by Datagain Inc currently has a contract with one of the Specialty Court Program (Hawaii Drug Court Program). Within all three Specialty Court Programs (Hawaii Drug Court, Mental Health Court, and Veteran's Treatment Court), there are times where the staff need to transfer a client's information to another Specialty Court Program. Having one database within the Specialty Courts will be useful and productive with the client's progress in treatment. In addition, it will be helpful for the Specialty Court Administrator to have one database for all programs when providing statistics or reports to the Legislature or Probation administrator, as they all fall under one section. Some of the information that will be transferred are the client's demographics, progress in treatment, case management information, history of treatment programs and drug tests (and the results), any sanctions/incentives that the client received while in the specialty court program.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Datagain Inc. was selected through HlePRO, processed a 103D small purchase procurement for a database program for the Hawaii Drug Court Program. Datagain Inc. was selected due to being the lowest responsive and responsible bidder in the selection process</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Kathi Fujii	Adult Client Services Branch	808.539.4510	kathi.k.fujii@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brook Mamizuka

7/25/2022

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date