

**THE JUDICIARY, STATE OF HAWAII**  
**NOTICE OF TO EXEMPTION**  
**FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit Facilities Management  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:*

1. Describe the goods, services or construction:

To provide one (1) year-round preventive maintenance servicing to emergency generator at Kapolei Judiciary Complex

2. Vendor/Contractor/Service Provider:

Hawthorne Pacific Corp  
94-025 Farrington Hwy  
Waipahu, HI 96797

3. Amount of Request:

\$8,241.92

4. Term of Contract From: July 01, 2022 To: June 30, 2023

5. Prior Judiciary Procurement Exemption No.  
(if applicable): JE22-23

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

Emergency generator at Kapolei Judiciary Complex had been installed and serviced since inception of complex in 2011 by Hawthorne Pacific. All designing phase and programming at construction time in 2011 were performed by Hawthorne Pacific and to have a third party involved in servicing would mean that reference to repair will need to go through Hawthorne Pacific at possible added cost from third party to the Judiciary.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Being that emergency generator is a Caterpillar brand, Hawthorne Pacific has submitted a letter to state that they are and have been since 1956, the authorized dealer and technical support for generators. They are the only authorized servicing dealer for our island area. All programming and implementation of a monitoring system had been done since 2011 by Hawthorne Pacific when Complex first opened for business.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Acting Ct. Admin. Svcs. Officer	539-4351	Dee Dee.D.Letts@courts.hawaii.gov
Wayne Taniguchi*	Manager-Facilities Management	539-4005	Wayne.S.Taniguchi@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

7/1/2022

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date