

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: The Judiciary, First Circuit Court, Adult Client Services Branch
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: The Judiciary was awarded the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) grant. As stipulated in the grant, the Adult Client Services Branch (ACSB) will enhance their drug testing practices by piloting a virtual oral drug testing program to better serve ACSB clients who face barriers to in-person drug testing.</p> <p>A video-observed oral fluid (saliva) drug testing program that allow the ACSB to monitor their client's compliance with treatment plans and probation conditions. The non-invasive and easily observed oral fluid collection can be done conveniently and in the client's home. The entire collection process is conducted under video by a remote collection specialist and/or a ACSB staff member. This allows for continuity of care when in-office testing may not be available, ensuring a client's compliance with their treatment plan/s and court conditions.</p>	
<p>2. Vendor/Contractor/Service Provider: Cordant Health Solutions P.O. Box 17103 Denver, CO 80217-0103</p>	<p>3. Amount of Request: Total amount: \$128,710 Contract funds per year: \$46,200; \$42,510; \$40,000</p>
<p>4. Term of Contract From: 9/1/2022 To: 9/30/2024</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Research conducted by the Adult Client Services Branch (ACSB) indicates that there are no other companies that provide video observed oral fluid drug testing and has a laboratory that can confirm the oral fluid test results. Additionally, Cordant will provide specialized training on how to conduct the video observed oral fluid testing program. In year 1 of the grant, Cordant will provide oral drug test kits to the ACSB clients, Cordant will observe the oral drug test, and the client will send their test to Cordant's laboratory for confirmation testing. In year 2 of the grant, a representative from Cordant will fly to Oahu to conduct an in-person training to the probation staff on how to conduct the virtual oral drug test from observation to sending the sample to the laboratory for confirmation testing. The representative will also observe the probation staff on the virtual oral drug testing to ensure that they are conducting the drug test appropriately from the beginning to the end. The Cordant representative will also inform the probation staff on any updated drug trends that would further assist in monitoring their client's sobriety. In year 3 of the grant, Cordant will continue to send the oral drug test kits to the ACSB clients. The probation staff will observe the entire drug test procedure (from beginning of the drug test to having the client send the test to Cordant's laboratory for confirmation testing).</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: An internet search of video observed oral fluid testing companies resulted in several companies being able to provide oral fluid testing. However, after receiving several responses from these companies, Cordant is the only company that provides video observed oral fluid drug testing and has a laboratory to confirm the results of the oral fluid testing. The unique services Cordant will provide are to initially send the oral drug tests to the client's address, conduct the virtual oral drug test, and the client sends their test to the laboratory for confirmation. In the subsequent years, Cordant will send the oral drug test kits to the client and the probation staff will observe the entire oral drug test procedure (from beginning of the drug test to having the client send the test to the laboratory for confirmation).</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Alysa Makahanaloa*	First Circuit Court, Adult Client Services Branch	539-4557	Alysa.K.Makahanaloa@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brook Mamizuka, Probation Administrator

6/9/2022

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date