

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT

Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Modify courtroom doors in Hilo Courthouse. Move the existing readers from outside to inside and change the existing mortise lock sets to lock from inside with free ingress from secured area. Total 9 courtrooms. No additional parts will be needed.

2. Vendor/Contractor/Service Provider:

Security Resources Pacific (SRP)

3. Amount of Request:

\$5,349.15

4. Term of Contract From:

06/15/2022

To:

to 12/31/2022

5. Prior Judiciary Procurement Exemption No.
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: SRP is Judiciary's current maintenance vendor for the Hilo courthouse security systems. All services will modify the existing security system. Reliability and consistency are critical for security systems. Therefore, it is not practicable or not advantageous to procure by competitive means to avoid the uncertainties and complications of involving multiple vendors for the security system.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

SRP is the Judiciary's current vendor and is performing satisfactorily as the maintenance and support contractor for Hilo courthouse security systems. SRP's maintenance contract, J22217, was procured as a small purchase. SRP was selected because they are Hawaii's only authorized representative for PDC Identocard, the manufacture of Hilo's security system. Selecting another vendor may create uncertainties and complications within the system.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	808-961-7417	Colin.S.Young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dawn G. West

06/03/2022

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date