

**THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

<p>1. Describe the goods, services or construction to be procured: Install backup server for courtroom recording systems.</p>	
<p>2. Vendor/Contractor/Service Provider Name: JUSTICE AV SOLUTIONS (JAVS)</p>	<p>3. Amount of Request: \$4,282.53</p>
<p>4. Term of Contract (shall not exceed 12 months), if applicable: From: 06/01/2022 To: 12/31/2022</p>	<p>5. Prior Judiciary Procurement Sole Source No. (if applicable):</p>

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The Hilo Courthouse uses systems designed, installed, and maintained by JAVS. Proprietary hardware and software contribute to these systems reliability and consistency. Preserving the integrity of our systems requires JAVS to integrate the backup server into the Hilo Courthouse system.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.

Due to the Third Circuit's limited number court reporters, reliable and consistent audio visual recording systems are essential for creating records of court proceedings and for producing timely transcripts. Toward that end, we require a single point of responsibility for our systems' support. It would be counterproductive to introduce multi-vendor complications into systems that rely on JAVS's proprietary hardware and software.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Proprietary hardware and software comprise key elements of JAVS systems. It is counterproductive to introduce multi-vendor complications into systems that rely on JAVS's proprietary hardware and software.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are no suitable alternatives due to the proprietary nature of JAVS systems and equipment.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	961-7417	Colin.S.Young@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department/Division/Program Head Signature

05/06/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date