

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Facilities Management/District Court  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction:  
Upgrade of Direct Digital Controls for Air Conditioning and Ventilation system at Kauikeaouli Hale.

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|--|-------------------------------------|
| 2. Vendor/Contractor/Service Provider:<br>Carrier Air Conditioning | 3. Amount of Request:<br>\$7,539.26 |
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| 4. Term of Contract From: <u>July 01, 2022</u> To: <u>December 31, 2022</u> | 5. Prior Judiciary Procurement Exemption No. (if applicable):<br>N/A |
|---|--|

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:  
Under Kauikeaouli Hale AC upgrade 12-21-7528 in 2015 Carrier had been contracted by Judiciary to bring the present DOC up from sub-standard to the present. Carrier Air Conditioning is sole contractor to inspect and troubleshoot all internal parts and replace with only Carrier parts that no other air conditioning company has rights to.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
Carrier Air Conditioning under Kauikeaouli Hale AC upgrade 12-21-7528 installed starter controller for Carrier chiller 3 which in turn had to be tie in with DOC programming. Carrier Air Conditioning perform their integrating into their Carrier DOC system. To go ahead to solicit another vendor to upgade DOC system would not be practical as Carrier Air Conditioning is the only vendor that had sole interest in the initial programming to their Carrier chiller 3 starter controller and DOC system integratration.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name             | Division/Program | Phone Number | email address                       |
|------------------|------------------|--------------|-------------------------------------|
| Dee Dee Letts    | Fiscal/TA-CASO   | 539-4351     | DeeDee.D.Letts@courts.hawaii.gov    |
| Wayne Taniguchi* | Facilities Mgmt. | 539-4005     | wayne.s.taniguchi@courts.hawaii.gov |
|                  |                  |              |                                     |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

Department/Division/Program Head Signature

5/9/2022

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date