

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Family Court/First Judicial Circuit

Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Extension of maintenance contract for JAVS (Justice AV Solutions) courtrooms at Ronald T.Y. Moon Courthouse in Kapolei. This contract provides for troubleshooting, repair, maintenance, and regular servicing of the courtrooms' electronic recording system from July1, 2022 through June 30, 2023.

2. Vendor/Contractor/Service Provider:

Justice AV Solutions
13020 Middletown Industrial Blvd.
Louisville, KY 40223

3. Amount of Request:

\$126,865.92 including tax

4. Term of Contract From: To:

July 1, 2022 to June 30, 2023

5. Prior Judiciary Procurement Exemption No.
(if applicable):

JE20-14

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

JAVS is the sole source provider of equipment and software for the courtroom recording systems at the Kapolei Courthouse. They are the only installers, services and repairers of JAVS courtroom recording systems in Hawaii. No other vendors in Hawaii can provide the servicing and maintenance. Attempting procuring by competitive means will only result in JAVS being the sole vendor at the cost of this current contract. And, it will result in unnecessary delays providing maintenance and service support.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

JAVS was selected through competitive bids when the Kapolei courtrooms were built. The Judiciary has maintained and upgraded the JAVS courtroom recording system since that time. JAVS was a member of the original team of contractors that designed and installed the audio/video court recording system for the Ronald T.Y. Moon Judiciary Complex. This contractor has a proven record of satisfactory service to the Judiciary, having performed extensive upgrades to the JAVS system software and recorders in 2015, and to the recording system and peripheral equipment in 2018.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Program | Phone Number | email address |
|-----------------|-----------------------------------|--------------|-----------------------------------|
| Edward McCarthy | 1st Circuit, Computer Support | | |
| Jovita Martinez | 1st Circuit, Family Court Fiscal | 954-8268 | jovita.martinez@courts.hawaii.gov |
| Dee Dee Letts | Crt Administrative Service Office | 954-4351 | deedee.d.letts@courts.hawaii.gov |

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

5/9/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date