

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Facilities
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Provide parts and labor to sawcut, and excavate to upgrade corroded, faulty spill bucket and outdated monitoring system to the Judiciary's fuel tank. Upgrade new vent lines to meet National Fire Protection Association code.</p>	
<p>2. Vendor/Contractor/Service Provider: M. Nakai Repair Service, Ltd. 288 Mokauea Street Honolulu, HI 96819</p>	<p>3. Amount of Request: \$66,709.25</p>
<p>4. Term of Contract From: To: Upon execution to 6/30/23</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE22-46</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or advantageous to procure by competitive means because M. Nakai is the only vendor in the state to perform this specialized work. As such, we are requesting an Exemption to the provision of HRS Chapter 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: M. Nakai has excellent qualifications including years of experience in installing, servicing and maintaining the Judiciary's fuel tank and monitoring system. M. Nakai is the only vendor in the state that perform this specialized work and is familiar with our facility needs and equipment. M. Nakai has demonstrated professional and quality work in the past.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Marsha Yamada	Second Circuit / DCCA	(808) 244-2784	Marsha.T.Yamada@courts.hawaii.gov
Brandon Cramer	Second Circuit/Facilities Manager	(808) 244-2922	Brandon.M.Cramer@courts.hawaii.gov
Joanne Krippaehne	First Circuit, Policy & Planning	(808) 539-4784	Joanne.M.Krippaehne@courts.hawaii.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S. Kozaki

Department/Division/Program Head Signature

05/09/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date