

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: Facilities Management

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE23-08

2. Vendor/Contractor/Service Provider Name:

Island Signal and Sound, Inc.

3. Describe the goods and/or services:

Monitoring of Fire Alarm System and Inspection of all Related Fire Equipment. All software that monitors the fire alarm system at Kapolei Judiciary Complex are proprietary rights held by Island Signal and Sound, Inc. If Judiciary were to go out and bid for another vendor to install a software comparable to what is already in the system would mean that additional cost besides annual service maintenance cost would drive cost even further on an annual basis. Island Signal and Sound, Inc. is the original fire alarm vendor which furnished and commissioned the fire alarm system at Kapolei Judiciary Complex. The cost for the last three extensions has not risen since construction in 2010.

4. Explain in detail what is being amended:

Amending the wrong amount in JE23-08. The correct amount is \$30,646.06, including tax and not \$29,587.70.

5. Amended contract price for this request:

\$30,646.06

6. Explain in detail why the amendment(s) are necessary:

This amendment is necessary to reflect the correct amount of \$30,646.06 including taxes, to avoid confusion when making payments.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dwight Sakai	Deputy Cheif Court Administrator	954-8220	dwight.s.sakai@courts.hawaii.gov
Jovita Martinez	ACFO	954-8268	jovita.martinez@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dwight Sakai

Department/Division/Program Head Signature

5/4/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date