

6. Explain in detail why the amendment(s) are necessary:

Judiciary has an existing contract with Faye Kimura who has served in this capacity for the past twenty five years and has expertise in this area. She is well aware of the Court Improvement Program's expectations and terms of the pertinent federal grants. In light of this, it would not be feasible to contract with another contractor. Selecting another contractor will create an impracticable situation, as the contractor would not be aware of the CIP expectations, DHS system, and other Child Welfare service providers. In addition, continuing with Ms. Kimura minimizes training a new contractor. Therefore, we are requesting an exemption from the provision of 103D.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Dept. of the Chief Ct. Adm. Off.	954-8221	Gordean.L.Akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

4/21/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date