THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: 2JC, Facilities Management
                Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Vendor provides annual maintenance services for the fire alarm system to adequately sustain the court operations at Hoapili Hale.

2. Vendor/Contractor/Service Provider:	3. Amount of Request:
Johnson Controls Inc.	$7,897.00 + tax

4. Term of Contract From: To: 7/1/2022 to 6/30/2023	5. Prior Judiciary Procurement Exemption No. (if applicable): JE 21-47

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

Johnson Controls manufactured and installed all of the original fire alarm system equipment at Hoapili Hale and have the only certified technicians that are factory trained to exclusively work only on this proprietary equipment.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Contractor /vendor had been selected in a prior administration. Selection of Johnson Controls as the contractor to maintain the equipment at Hoapili Hale is based on a couple factors. The equipment is apart of a Johnson Controls system and they have the expertise and experience in maintaining the proprietary systems.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Paul Petro	Fiscal branch	808-244-2994	Paul.M.Petro@courts.hawaii.gov
Sandy Kozaki	Second Circuit Court	808-244-2929	Sandy.S.Kozaki@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki   04/26/2022

Department/Division/Program Head Signature   *Date*

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐ Approved   ☐ Disapproved   ☐ No Action Required

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Chief Procurement Officer Signature   *Date*