

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT

*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction:

Water treatment controller: Remove and replace.  
Fan RAF 3-2: Replace motor.  
Old motor from Fan RAF3-2. Repair, and keep for backup.

2. Vendor/Contractor/Service Provider:

JOHNSON CONTROLS INC.

3. Amount of Request:

\$17,620.28

4. Term of Contract From: To:

06/01/2022 to 06/30/2022

5. Prior Judiciary Procurement Exemption No.  
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

Johnson Controls is the Judiciary's present maintenance contractor for Keahuolū's ventilation and air conditioning system. It is advantageous to have one party responsible for the proper functioning of the ventilation and air conditioning systems. Allowing another vendor to work on our system exposes the Judiciary to potential multi-vendor conflicts which may impair the functioning and maintenance of the ventilation and air conditioning systems.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

We selected the Johnson Controls, Inc. because they are the Judiciary's present maintenance contractor for Keahuolū's ventilation and air conditioning system. Their services were procured by exemption for a term of one year, 09/14/2021 to 09/13/2022.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	961-7417	Colin.S.Young@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dawn G. West, Chief Court Administrator

04/272022

Department/Division/Program Head Signature

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date