THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST FOR EXEMPTION **FROM HRS CHAPTER 103D**

TO: **Chief Procurement Officer**

The Judiciary- District Court of the First Circuit FROM:

Name of Requesting Division/Program

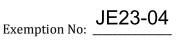
Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: An exemption for District of the First Circuit Court and Rural Courts from the procurement provisions of 103D HRS to renew 07/01/2022 to 06/30/2023 maintenance contract with Astrophysics Inc. for maintaining the court facility check point security x-ray screening machines equipment.

2. Vendor/Contractor/Service Provider: 3. Amount of Request: Astrophysics Inc. \$21,127.50 21481 Ferrero Parkway City of Industry, CA 91789 4. Term of Contract From: 5. Prior Judiciary Procurement Exemption No. To: (if applicable): July 1, 2022 June 30, 2023 JE22-28

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Astrophysics Inc. is the proprietary provider of this brand of x-ray screening equipment. Due to the technical nature of the equipment and our reliance on this equipment to provide our courts with a safe and secure environment, it is essential that we retain Astrophysics' services to ensure proper equipment performance up to manufacturer specifications.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider Astrophysics is the manufacturer of this equipment and is the only company in Hawaii to be able to provide certified maintenance services for these equipment located at the various First Circuit Court locations. Astrophysics render technical support even after hours and on weekends. They also offer an unlimited corrective maintenance.



8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).					
*Point of contact (Place asterisk after name of person to contact for additional information).					
Name	Division/Program		Phone Number	email address	
Dee Dee Letts	Court Administrative Svcs C	Officer	538-5990	deedee.d.letts@courts.hawaii.gov	
All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.					
/s/ Dee Dee Letts				3/8/2022	
Department/Division/Program Head Signature				Date	
For Chief Procurement Officer Use Only					
Date Notice Posted:					
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:					
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 th Floor Honolulu, Hawaii 96813-2807					
Chief Procurement Officer (CPO) Comments:					
Approved	Disapprove	ed		Action Required	
	Chief Pro	ocurem	ent Officer Sign	nature Date	
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