THE JUDICIARY, STATE OF HAWAII NOTICE AND REQUEST FOR SOLE SOURCE

TO:	Chief Procurement Officer					
FROM:	Office of Administrative Director of the Courts					
	Name of Requesting Division/Program					
Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:						
_	goods, services or construction to be procured:					
Integrated Information Systems, Inc. d/b/a Intresys ("Intresys" or "TurboCourt") is the current vendor for Hawaii's Online Dispute Resolution program ("ODR"). Currently, the ODR portal is live in 1st and 2nd Circuit, however the ODR portal is not integrated with the JIMS court management system. As such, the ODR team would like to take the next steps to have JIMS integration as a future enhancement.						
In order to do so and provide the Hawaii State Judiciary an estimated cost to implement integration between the ODR portal and JIMS, the Intresys team will need to begin a short discovery phase. This discovery phase would include work with Judiciary technical and business teams and will allow Intresys to understand our requirements and visions for integration. Intresys will provide options and plans for integration and discuss requirements for project.						
2. Vendor/Contr	ractor/Service Provider Name:	3. Amount of Request:				
Integrated Inform	nation Systems, Inc. d/b/a Intresys	\$8,000				
4. Term of Contr	ract (shall not exceed 12 months), if applicable:	5. Prior Judiciary Procurement Sole Source No. (if applicable):				
From: 2/14/20	O22 To: 4/30/2022	N/A				
	tail the following: ires, characteristics, or capabilities of the goods, service or constr	uction.				
There are varying levels of integration that can be provided (ranging from one-way integration, variations of partial integration, to full integration), and it is important for the Intresys team and the Hawaii State Judiciary to be on the same page and understand what the integration would look like. Intresys was awarded a contract (J19245) through a competitive sealed proposal (RFP J19245). Intresys implemented its proprietary TurboCourt Subscription services for the Hawaii State Judiciary. Therefore, Intresys is the only Contractor who is able to provide integration services for the existing TurboCourt and the Hawaii State Judiciary's Court Case Management system. The estimated time for this discovery period is 24-40 hours for time and materials.						
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department. Currently, the ODR portal is live in 1st and 2nd Circuit, however the ODR portal is not integrated with the JIMS court management system. While the preparation and filing of the documents by the user is done online, the court staff have to take manual steps to enter the information in JIMS. As more cases are e-filed, this will cause additional work load for the staff. If the ODR portal was integrated with JIMS, this would be more efficient and save time on multiple ends. Additionally, if this enhancement could be implemented before 3rd and 5th Circuit's launch, court staff will also save time on having to be trained twice for the same objective.						

CP-7 (Sept 2019) Page 1 Sole Source No: ______

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction: Intresys has implemented its proprietary TurboCourt Subscription services for the Hawaii State Judiciary. Due to the proprietary nature of the system, as well as the proprietary properties of TurboCourt Solutions, Intresys is the only						
contractor suitable to perform the requested services for integration. 1) TurboCourt solutions are developed using proprietary technology that is not available commercially outside of Intresys. 2) Knowledge of database structure, data mapping, interaction between its components and other required functions are not commercially known or available to any other entity outside of Intresys. 3) Intresys staff has extensive experience and knowledge of the existing systems and services with the Hawaii State Judiciary, and the ability to complete integration with court case management systems, which will result in expediency and						
efficiency during the integrate	lion project.					
8. Alternate source. Describe not meet the department's n		oods, services,	or construction that were investigated but did			
Intresys TurboCourt Subscription services is a proprietary software. Intresys is the only contractor who is able to provide integration services for TurboCourt software as a service commercially.						
8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).						
Name	Division/Program	Phone Number	email address			
Angela K. Min	Office of Administrative Director	539-4852	angela.k.min@courts.hawaii.gov			
Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.						
	ls and internal controls for this expon provided above is, to the best of		ne responsibility of the Division/Program. ge, true and correct.			
/s/ Brandon Kimu	ra		02/14/2022			
Department/Division/Program Head Signature			Date			
			1632.00			

CP-7 (Sept 2019)

Page 2

Sole Source No: ______

For Chief Procurement Officer Use Only						
Date Notice Posted:						
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:						
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 th Floor Honolulu, Hawaii 96813-2807						
Chief Procurement Officer (CPO) Comments:						
Approved	Disapproved No Action Required					
	Chief Procurement Officer Signature	Date				