THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST FOR EXEMPTION FROM HRS CHAPTER 103D

T0: Chief Procurement Officer

FROM: <u>Third Judicial Circuit</u> Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: Replace door detector control unit on Elevator #3, Hilo Judiciary Complex.

2. Vendor/Contractor/Service Provider:	3. Amount of Request:	
TK Elevator		
2880 Ualena Street	\$7,304.76	
Honolulu, HI 96819		
4. Term of Contract From: To: Unspecified	5. Prior Judiciary Procurement Exemption No. (if applicable):	

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because TK Elevator is the Judiciary's maintenance contractor for elevators in the Hilo Judiciary Complex. It is prudent to avoid multi-vendor complications in matters of elevator safety.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The Judiciary proposes engaging TK Elevator who manufactured, installed, and continues to maintain the elevators in the Hilo Judiciary Complex.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).				
Name	Division/Program		Phone Number	email address
Colin Young	Third Judicial Circui	t	961-7417	Colin.S.Young@courts.hawaii.gov
All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.				
/s/ Lester Oshiro			8/31/2021	
Department/Division/Program Head Signature			Date	
For Chief Procurement Officer Use Only				
Date Notice Posted:				
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:				
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 th Floor Honolulu, Hawaii 96813-2807				
Chief Procurement Officer (CPO) Comments:				
Approved Disapproved No Action Required				
Chief Procurement Officer Signature Date				