

THE JUDICIARY, STATE OF HAWAII
NOTICE OF TO EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: First Circuit Facilities Management
Name of Requesting Division/Program

Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:

1. Describe the goods, services or construction:

To provide one (1) year-round preventive maintenance servicing to emergency generator at Kapolei Judiciary Complex

2. Vendor/Contractor/Service Provider:
Hawthorne Pacific Corp
94-025 Farrington Hwy
Waipahu, HI 96797

3. Amount of Request:
\$7,196.34

4. Term of Contract From: July 01, 2021 To: June 30, 2022

5. Prior Judiciary Procurement Exemption No.
(if applicable):
JE21-15

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

It is not practicable or not advantageous for the Program/Division to procure by competitive means because the Emergency generator at Kapolei Judiciary Complex had been installed and serviced since inception of complex in 2011 by Hawthorne Pacific. All designing phase and programming at construction time in 2011 were performed by Hawthorne Pacific and to have a third party involved in servicing would mean that reference to repair will need to go through Hawthorne Pacific at possible added cost from third party to the Judiciary.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Being that emergency generator is a Caterpillar brand, Hawthorne Pacific has submitted a letter to state that they are and have been since 1956, the authorized dealer and technical support for generators. They are the only authorized servicing dealer for our island area. All programming and implementation of a monitoring system had been done since 2011 by Hawthorne Pacific when Complex first opened for business.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Acting Ct. Admin. Svcs. Officer	539-4351	Deedee.d.letts@courts.hawaii.gov
Wayne Taniguchi*	Manager-Facilities Management	539-4005	Wayne.S.Taniguchi@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

8/30/2021

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date