

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Fifth Judicial Circuit

*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction:

5-year maintenance contract for seven (7) OTIS hydraulic elevators at the Pu'uhonua Kaulike Courthouse.

2. Vendor/Contractor/Service Provider:

OTIS Elevator Company  
863 Halekauwila St. #4  
Honolulu, HI 96813

3. Amount of Request:

\$191,143.02

4. Term of Contract From: To:

9/15/2021 - 9/14/2026

5. Prior Judiciary Procurement Exemption No.  
(if applicable):

JE17-26

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

Otis is the original vendor that installed & is currently maintaining all (7) elevators in the Kauai Judiciary complex. The original manufacturer's maintenance affords the best liability protection and value for the Judiciary. Otis has access to the original plans, specifications, OEM parts and engineering support necessary to perform repair & maintenance work as well as modifications to their equipment. Their technicians are factory trained and receive periodic retraining specifically for Otis elevator systems. Advantages of selecting maintenance through the original manufacturer are reliability of service, familiarity and expertise with the system, cost savings through proper maintenance, less exposure to litigation and general peace of mind.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The vendor was selected because they are the original installer and provides our current maintenance for the seven (7) elevators.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Steven Serizawa	Fifth Circuit-Facilities Manager	8084822381	steven.t.serizawa@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ David Lam

7/27/2021

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*