

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer  
FROM: First Circuit/Office of Project Management

*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction:

Maintenance services for the District Court four (4) locations: Kauikeaouli Hale, Ewa District Court, Kaneohe District Court and Wahiawa District Court cameras, servers, access systems and other security systems.

2. Vendor/Contractor/Service Provider:

Security Resources Pacific, Inc.  
99-1191A Iwaena Street  
Aiea, HI 96701

3. Amount of Request:

\$41,934.61

4. Term of Contract From: To:

July 1, 2021 to June 30, 2022

5. Prior Judiciary Procurement Exemption No.  
(if applicable):

JE21-07

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

It is not practicable or not advantageous for the Program/Division to procure by competitive mean because in regards to the maintenance of the IDentiCard Security management system for the Kapolei Judiciary Complex, District Court and Kaahumanu Hale, Security Resources is the only Authorized and Certified Dealer in Hawaii for the IDentiCard Security System. Security Resources staff is certified trained technicians to provide, install and maintain the existing IDentiCard Security System. IDentiCard Security is not able to provide products, technical assistance or other support to unauthorized companies or individuals who may attempt to maintain or service the system.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Security Resources manufactured and installed the equipment. Vendor is the only company in Hawaii that is authorized by the manufacturer to work on their system. Comparable vendors are unlikely to offer comparable technical expertise.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name          | Division/Program          | Phone Number | email address                    |
|---------------|---------------------------|--------------|----------------------------------|
| Dee Dee Letts | Ct. Admin Service Officer | 539-5990     | Deedee.d.letts@courts.hawaii.gov |
|               |                           |              |                                  |
|               |                           |              |                                  |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

Department/Division/Program Head Signature

7/8/2021

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date