

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: First Circuit Court / Facilities Management
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. Exemption Reference (JE) number: JE21-45
2. Vendor/Contractor/Service Provider Name: TK Elevator Corporation
3. Describe the goods and/or services: Maintenance contract which covers nine (9) each elevators at Ka'ahumanu Hale
4. Explain in detail what is being amended: ThyssenKrupp Elevator Corporation is the original installer of the elevator system and has provided the maintenance services since the elevators were first placed into service at Ka'ahumanu Hale. Their expertise and customer service, general terms and conditions, and our current contract will all remain unchanged. The only thing changing will be the company name and they will now be known as TK Elevator Corporation.
5. Amended contract price for this request: \$0

6. Explain in detail why the amendment(s) are necessary:

This amendment is necessary since the company name has been changed to TK Elevator Corporation.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi	Facilities Management-Manager	539-4005	Wayne.S.Taniguchi@courts.hawaii.gov
Dee Dee Letts	Crt Administrative Service Officer	539-4351	DeeDee.D.Letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

6/8/2021

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date