

THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT
Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured: Scope of Work Replace the defective LF1 VFD and upgrade to the LF2 VFD for the Carrier 460ton chiller-1. Includes new LF2 VFD w/h internal line reactor, and related hardware/software components, eductor oil reclaim upgrade, ICVC upgrade. Includes; refrigerant recover, electrical power supply modifications, sheet metal work for electrical cabinet cover, shipping, disposal, start up, programming, commissioning and service engineering support. Exclusions / Clarifications Does not include the waste disposal and labor performed outside normal business hours unless otherwise noted. In addition, the quoted price does not include any sales, excise, or similar taxes, any that apply will be added at cost. This proposal does not include any additional refrigerant.	
2. Vendor/Contractor/Service Provider Name: Carrier Corporation	3. Amount of Request: \$135,673.24
4. Term of Contract (shall not exceed 12 months), if applicable: From: (TBD) To: (TBD)	5. Prior Judiciary Procurement Sole Source No. (if applicable):
6. Describe in detail the following: a. The unique features, characteristics, or capabilities of the goods, service or construction. Carrier Commercial Service is the Factory Authorized Service Team for Carrier Corporation. Chiller #1's variable frequency drive (VFS) is obsolete. The best solution is to replace it with a new Carrier Liquid Flow 2 factory mounted VFD. This replacement process is far above normal periodic maintenance, is highly technical, and requires extensive factory support/knowledge regarding VFD retrofit projects on Carrier equipment. Carrier Commercial Service will provide factory trained technicians who: have executed this complex replacement on similar chillers; and who have direct access to factory service engineers for the 400 ton Carrier 19XRV product line, access only available to Carrier Commercial technicians. b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department. Hale Kaulike's air conditioning system has two chillers for redundancy. If one chiller stops operating, the other chiller maintains suitable temperatures inside the courthouse. There is no redundancy while Chiller #1 is inoperable. If Chiller #2 goes down, temperatures inside the courthouse will become hot enough to interfere with court activity. Court managers will have to consider curtailing operations, even closing the courthouse, until one chiller is repaired. Access to justice is essential. As explained in section 6a, engaging Carrier to expeditiously repair Chiller #1 is the best way to ensure an air conditioning malfunction does not affect access to justice in the Third Circuit.	

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

The Judiciary's maintenance contractor has served satisfactorily since 2010. However, according to Carrier, this replacement process is far above normal periodic maintenance, is highly technical, and requires extensive factory support/knowledge regarding VFD retrofit projects on Carrier equipment. Carrier Commercial Service will provide factory trained technicians who: have executed this complex replacement on similar chillers; and who have direct access to factory service engineers for the 400 ton Carrier 19XRV product line, access only available to Carrier Commercial technicians.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are no suitable alternative vendors.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit, Fiscal Office	808-961-7417	Colin.S.Young@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lester Oshiro

Department/Division/Program Head Signature

05/12/2021

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

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No Action Required

Chief Procurement Officer Signature

Date