

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Administration
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: This request will involve the deployment of patrol checks by a security vendor to conduct two (2) patrol checks at 2AM and 11PM each day at the Ali`iolani Hale and the Kapua`iwa Building. These patrol checks will be deployed for a short period of time (more than two (2) weeks and less than six (6) weeks) as needed throughout the term of this contract. Once the security patrol checks become effective after a short period of time as described above, these patrol checks will be discontinued. The security patrol checks could be deployed at any time during the period of this contract when the need for the same returns for the same reasons. The total amount of this request shall not exceed the cost of these patrol checks for fourteen (14) weeks deployed as needed throughout the one (1) year period of the contract for a total of \$8,209.32.</p>	
<p>2. Vendor/Contractor/Service Provider: Allied Universal Security Services (formerly G4S Secure Solutions) 3375 Koapaka Street, Suite D-105 Honolulu, Hawaii 96819</p>	<p>3. Amount of Request: \$8,209.32</p>
<p>4. Term of Contract From: 05/13/2021 To: 05/16/2022</p>	<p>5. Prior Judiciary Procurement Exemption o. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Reference attachment 1, section 6.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Reference attachment 1, section 7.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy Kozak*	Administration Security	539-4970	Timothy.A.Kozak@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brandon Kimura

Department/Division/Program Head Signature

05/04/2021

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date