

**THE JUDICIARY, STATE OF HAWAII**  
**NOTICE OF REQUEST TO AMEND AN EXEMPTION**  
**FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: First Circuit Court / Facilities Management  
\_\_\_\_\_  
(Name of Requesting Division/Program)

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:*

1. CP-3, Exemption Reference (JE) number:

JE21-48

2. Vendor/Contractor/Service Provider Name:

Thyssenkrupp Elevator Corporation

3. Describe the goods and/or services:

Replacement of optical leveling switch to optical leveling conversion to elevators 1-8 at Ka'ahumanu Hale, 777 Punchbowl Street, Honolulu, HI 96813. Obsolete optical levelling will be removed with a conversion kit to get elevator back to working order. As original parts are no longer available for the type of elevators at Ka'ahumanu Hale; vendor will convert with an updated type sensor system for levelling of elevator cab and floors. A sensor system for an elevator assembly determines alignment between the floor level of an elevator car and the floor level of a building when the car has come to a stop.

4. Explain in detail what is being amended:

Term of contract will be amended to 05/01/2021 to 12/31/2021 from the previous term of 07/01/2021 to 12/31/2021.

5. Amended contract price for this request:

Contract price to stay the same.

6. Explain in detail why the amendment(s) are necessary:  
Funding will be available and provided in fiscal year 2021.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi	Facilities Management	539-4590	Wayne.s.taniguchi@courts.hawaii.gov
Dee Dee Letts	Fiscal Officer (TA)	539-4351	Deedee.d.letts@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*