



**A. General court services at the Honolulu District Court**

1. The Information Booth, located on the plaza of Kauikeaouli Hale (Honolulu District Court), shall be closed for renovations beginning on December 2, 2020, until further notice.

2. Beginning December 3, 2020, the Legal Documents counter on the third floor of the Honolulu District Court shall be open to the public, Monday through Friday, from 7:45 a.m. to 4:00 p.m. Individuals needing assistance are encouraged to visit the Legal Documents counter during the hours of 10:00 a.m. to 12:00 p.m. and 2:00 p.m. to 4:00 p.m., as wait times tend to be shorter during these periods.

**B. Non-custody criminal arraignments to be temporarily relocated from the Honolulu District Court to the Kāneʻohe District Court**

3. Beginning on December 14, 2020, arraignments and pleas in non-custody criminal matters scheduled at the Honolulu District Court shall be remotely heard at Kāneʻohe District Court by Zoom. The Zoom meeting ID is:

**Zoom App or URL: [www.zoom.us](http://www.zoom.us)**

**Meeting ID: 589 540 4300**

The Zoom meeting ID is the same number currently used for non-custody criminal arraignments in Courtroom 4A at the Honolulu District Court. Non-custody criminal arraignments will be held on Mondays through Fridays.

4. A defendant may file a motion to appear in-person. The motion must be submitted no later than one week before the hearing. If the motion is granted, the arraignment and plea will be conducted on the date, time, and courtroom specified in the order.

C. *Non-custody criminal traffic arraignments and traffic infraction hearings to be temporarily relocated from the Honolulu District Court to Ali‘iōlani Hale*

5. Beginning on December 14, 2020, arraignments and pleas in non-custody criminal traffic cases and initial hearings in traffic infraction cases scheduled at the Honolulu District Court shall be remotely heard at Ali‘iōlani Hale (Hawai‘i State Supreme Court) by Zoom.

**Zoom App or URL: [www.zoom.us](http://www.zoom.us)**

**Meeting ID: 769 012 9369**

The Zoom meeting ID is the same number currently used for non-custody criminal traffic arraignments and traffic infraction hearings in Courtroom 4B at the Honolulu District Court. Non-custody criminal traffic arraignments and traffic infraction hearings will be held on Mondays through Thursdays.

6. A defendant may file a motion to appear in-person. The motion must be submitted no later than one week before the hearing. If the motion is granted, the arraignment and plea and/or the traffic infraction hearing will be conducted on the date, time, and courtroom specified in the order.

IT IS SO ORDERED.

DATED: Honolulu, Hawai‘i, December 2, 2020.

*/s/ Melanie May*

---

Melanie May  
Deputy Chief Judge, District Court of the First  
Circuit Court, State of Hawai‘i