

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Facilities Management DC1  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction:</p> <p>Servicing our emergency generator at Kauikeaouli Hale. Annual and Quarterly Inspections to keep them in readiness condition. Onan sn: C800480768</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Hawthorne Pacific Corp. dba Ness Turf Equipment 94-025 Farrington Hwy Waipahu, HI 96797</p>	<p>3. Amount of Request:</p> <p style="text-align: center;">\$ 4,249.19</p>
<p>4. Term of Contract From: To:</p> <p>11/1/2020 to 10/31/2021</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or not advantageous for the Program/Division to procure by competitive means because of the relationship Hawthorne Pacific has provided us, all schematic numbers from their past research and history of service has been applied to our generators; if we were to have another vendor with the knowledge of building generators to begin this service, it would compromise the system in place, including any parts replacement still having to rely on Hawthorne Pacific to provide.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Facilities Management has utilized Hawthorne Pacific for servicing emergency generators at DC, CC, and KJC due to their extreme knowledge and technical skill with generator servicing. All schematic numbers from their past research and history of service has been applied to our generators.</p> <p>Prior to having a maintenance contract in place, Facilities Management has had to call Hawthorne Pacific per incident, and we found that through a lack of regular servicing, batteries were overcharging, leaking and creating many problems. Service issues coupled with unpredictable power outages, whether it be in house or from outside sources, presented a strong suggestion that we have our building generators in readiness condition.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi**	Manager/Facilities Management	539-4348	<a href="mailto:Wayne.s.taniguchi@courts.hawaii.gov">Wayne.s.taniguchi@courts.hawaii.gov</a>
DeeDee Letts	TA for Fiscal Support/CASO	539-4351	<a href="mailto:DeeDee.D.Letts@courts.hawaii.gov">DeeDee.D.Letts@courts.hawaii.gov</a>

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

*Department/Division/Program Head Signature*

10/2/2020

*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*