

STATE OF HAWAI‘I FAMILY COURT FIRST CIRCUIT	CASE NUMBER FC-GV No. _____
<b>EX PARTE REQUEST TO APPEAR BY VIDEO</b>	
v.	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">           PETITIONER,         </div> <div style="width: 45%; text-align: right; color: #808080;">             COURT USE ONLY           </div> </div> <div style="margin-top: 20px;">           Hearing is set for:            Date and Time: _____             Judge: _____         </div>
RESPONDENT.	
<p>I am asking the court’s permission to appear by video for the following reason(s):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>My e-mail address is: _____ and my telephone/cell phone number is: _____. I will pick up the Order from the Court as ordered by the Court.</p> <p>I acknowledge and agree that <b>if I have <u>not</u> been contacted by the court</b> regarding this request to appear by video or if my request is denied, <b>I must appear in person</b> at the scheduled hearing. If I am notified that this request to appear by video is granted, I understand that the Court will send me information about how to participate by video and that <b>I must be in the virtual waiting room 15 minutes before my scheduled hearing time.</b></p> <p>Failure to appear either in person or by video may result in a default being granted, and the Court may enter any orders it deems appropriate.</p> <p>DATED:      Kapolei, Hawai‘i, _____.</p> <p style="text-align: center;">(Date)</p> <div style="text-align: right; margin-top: 20px;">           _____            Signature of Party Requesting Video Appearance         </div> <div style="text-align: right; margin-top: 10px;">           _____            Printed Name of Party Requesting Video Appearance         </div>	



If you need an accommodation for a disability when participating in a court program, service, or activity, please contact the ADA Coordinator as far in advance as possible to allow time to provide an accommodation: Call the ADA Coordinator of the First Circuit Family Court Office at 954-8200, fax 954-8308, or send an e-mail to [adarequest@courts.hawaii.gov](mailto:adarequest@courts.hawaii.gov). The ADA Coordinator will work to provide, but cannot guarantee your requested auxiliary aid, service, or accommodation.

*Please call the Family Court TRO Unit at 538-5959 if you have any questions about this form or are in need of an interpreter.*

STATE OF HAWAI‘I  
FAMILY COURT  
FIRST CIRCUIT

CASE NUMBER

FC-GV No. \_\_\_\_\_

**ORDER ☐ GRANTING ☐ DENYING  
EX PARTE REQUEST TO APPEAR BY VIDEO**

v.

PETITIONER

COURT USE ONLY

Hearing Date and Time:

Judge:

RESPONDENT

After full consideration of the reason(s) set forth in the Ex Parte Request to Appear by Video, submitted by ☐ Petitioner ☐ Respondent, said Ex Parte Request is:

- ☐ Denied. The party who requested to appear by video shall **appear in person** at the scheduled hearing.
- ☐ Granted. The party who requested to appear by video shall follow instructions from the Court **and shall be in the virtual waiting room 15 minutes before his/her scheduled hearing.** If a party is unable to access the virtual waiting room, he/she shall call the Court Bailiffs' Desk at (808) 954-8085 or (808) 954-8087, fifteen minutes (15) minutes before his/her hearing.
- ☐ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Failure to appear either in person or by video may result in a default being granted, and the Court may enter any orders it deems appropriate.

A party who is prejudiced by this Order may raise an objection at the scheduled hearing.

DATED: Kapolei, Hawai‘i, \_\_\_\_\_.

\_\_\_\_\_  
JUDGE OF THE ABOVE-ENTITLED COURT

Printed Judge's Name: \_\_\_\_\_