

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: Provide parts and labor to integrate Courtrooms 3A and 3B video conferencing system with Justice AV Solutions (JAVS) to enable the proceedings to be recorded in both video and audio formats.</p>	
<p>2. Vendor/Contractor/Service Provider: Justice AV Solutions (JAVS) 13020 Middletown Industrial Blvd. Louisville, KY 40223</p>	<p>3. Amount of Request: \$4,120.18</p>
<p>4. Term of Contract From: To: N/A</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE 20-70</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:  It is not practicable or advantageous to procure by competitive means because Justice AV Solutions (JAVS) has furnished and installed all of the current court documentation systems within Maui County, therefore, the hardware and software that support the systems are proprietary to JAVS. The purchase of these items will furnish the remaining two (2) courtrooms with the same audio and visual recording system as the other six (6) courtrooms. As such, we are requesting an Exemption to the provision of HRS Chapter 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  JAVS has excellent qualifications including years of experience in furnishing, installing and maintaining automatic court documentation systems. Additionally, JAVS has contracted with the Judiciary in the past for the same service which resulted in positive outcomes. JAVS extensive knowledge of the Judiciary's needs allows for continuous superior and efficient service.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki*	Second Circuit / CCA	(808) 244-2929	sandy.s.kozaki@courts.hawaii.gov
Traci Texeira	Second Circuit / CCA	(808) 244-2743	traci.c.texeira@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/Sandy Kozaki

Department/Division/Program Head Signature

07/22/2020

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 07/24/2020

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date