

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: Five (5) year elevator maintenance agreement for six (6) Otis elevators located at the Keahuolū Courthouse, 74-5451 Kamakaeha Ave., Kailua Kona, HI 96740.</p> <p>RQ 10086</p>	
<p>2. Vendor/Contractor/Service Provider:  OTIS ELEVATOR COMPANY 863 Halekauwila Street#4 Honolulu, HI 96813</p>	<p>3. Amount of Request:  \$248,796.00</p>
<p>4. Term of Contract From: To: 8/29/2020 to 8/28/2025</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because Otis Elevator Company (Otis) installed and configured our systems. Otis has access to original plans, OEM parts, and engineering support crucial to supporting our equipment. Their technicians are factory trained and receive periodic retraining specifically for Otis systems. Maintenance by the original manufacturer affords the best liability protection and value for the Judiciary.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  Otis performed satisfactorily during the installation and warranty period. There are no performance reasons to consider other vendors. Safety and health of the public and employees is paramount. Competing vendors are less able to provide the advantages offered by Otis.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
COLIN YOUNG	THIRD JUDICIAL CIRCUIT	961-7417	Colin.S.Young@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Lester Oshiro

*Department/Division/Program Head Signature*

7/23/2020

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*