

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Provide parts and labor to integrate Courtroom 3A, 3B, Lahaina District Court and Molokai District Court video conferencing system with Justice AV Solutions (JAVS) to record both the video and audio of the video conferencing system.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Justice AV Solutions (JAVS) 13020 Middletown Industrial Blvd Louisville, KY 40223</p>	<p>3. Amount of Request:</p> <p>\$ 9,771.66 tax included (G-20-008-J-2300)</p>
<p>4. Term of Contract From: To:</p> <p>Not applicable</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE 20-60</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or advantageous to procure by competitive means because Justice AV Solutions (JAVS) has furnished and installed all of the current court documentation systems within Maui County, therefore, the hardware and software that support the systems are proprietary to JAVS. This is an enhancement of the existing audio/video court recording system which is currently under maintenance. Along with additional cameras will become a component of the existing audio/video court recording system which is currently under maintenance with the vendor. As such, we are requesting an Exemption to the provision of HRS Chapter 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>JAVS has excellent qualifications including years of experience of furnishing, installing and maintaining automatic court documentation systems. Additionally, JAVS has contracted with the Judiciary in the past for the same service which resulted in positive outcomes for the Judiciary. JAVS extensive knowledge of the Judiciary's needs allows for continuous superior and efficient service.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki	Second Circuit / CCA Office	808-244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal Branch	808-244-2999	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S. Kozaki

Department/Division/Program Head Signature

05/13/2020

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date