

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer
FROM: First Circuit, Office of Project Management

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. Exemption Reference (JE) number: JE18-60
2. Vendor/Contractor/Service Provider Name: Security Resources Pacific, Inc.
3. Describe the goods and/or services: Change of locking system of cell block in Kauikeauouli Hale. Hardware to replace the broken locking system on the 7th Fir cells at District Court
4. Explain in detail what is being amended: The cost of the hardware to replace the broken locking system on the 7th Fir cells at District Court has increased since the project was initially proposed. The main cell block lock system was changed several years ago and the Court would like to change the 7th floor locks to operate on the same system. Because of the age of the system each lock has to be specially manufactured to fit the current door configuration.
5. Amended contract price for this request: \$80,400.00

6. Explain in detail why the amendment(s) are necessary:

The amendment is necessary because the increase amount is to account for the change in the price of the hardware due to the fact that it has to be custom made because of the age of the holding cell doors. This system is currently obsolete and parts to fix it can no longer be purchased. The lack of parts has resulted in us cannibalizing some cells to keep others operational. The lock replacements mentioned above were necessitated by this situation. Because of the age of the system each lock has to be specially manufactured to fit the current door configuration.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts*	Office of Project Management	538-5990	DeeDee.Letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

5/1/2020

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date