



6. Explain in detail why the amendment(s) are necessary:

The Judiciary has contracted with the Mediation Centers of Hawaii (MCH) for mediation and related dispute resolution services statewide for FY2020 (J20015, "Contract 3") and FY2021 (J21003, "Contract 4"). MCP continues to work closely with the Judiciary and is familiar with the CADR, the various courts, court procedures, and the Judiciary contract and billing processes. Contracting with MCP minimizes training a new contractor with the court system, the contract/billing processes, and Judiciary program expectations. In addition, Contracts 1, 2, 3 and 4 require the ongoing coordination of intersecting services. ODR testing, identification/selection of target cases, OMS roll-out, and outcome assessments cannot be done unilaterally in isolation. Nor can the data collection, analysis, coordination and expansion of OMS to the Second Circuit be accomplished unilaterally. MCP is familiar with Judiciary procedures and processes in all circuits. MCP also has the experience necessary to work collaboratively with the Judiciary staff and Turbocourt. This, too, sets MCP above other OMS vendors.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
<b>Cecelia Chang</b>	<b>ICRD/Center for ADR</b>	<b>539.4237</b>	<b>Cecelia.C.Chang@courts.hawaii.gov</b>

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Cecelia Chang

April 16, 2020

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*