

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Human Resources/Judicial Education Office
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

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| 1. Describe the goods, services or construction: A hosted, on-demand, web-based (including software modules and updates) integrated central learning management platform for program development, program delivery, goal tracking, and record keeping. Vendor will provide training, use of the service, including a browser interface and login data, in addition to encryption, transmission, access to, and storage of data. Vendor will be able to integrate learning and other data from our current system. Vendor will also provide maintenance and professional services. | |
| 2. Vendor/Contractor/Service Provider: SkillSoft Corporation 300 Innovative Way, Ste. 201 Nashua, NH 03062 | 3. Amount of Request: \$44,343.72 |
| 4. Term of Contract From: 07/01/2020 To: 06/30/2021 | 5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-68/JAE18-18 JAE18-21 |
| 6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because this will be a continuation of the initial pilot project for the Learning Management System (LMS) software and services. The Judiciary requires additional time to fully understand and test the initial product to determine employee usage and if the platform meets the Judiciary's training and record keeping needs without committing the organization to a multi-year contract. The information gathered will be utilized to procure competitively through a Request for Proposal. This procurement will allow the Judiciary to introduce new technology to employees while also managing risk. It is an opportunity to implement a potential solution in a limited capacity and validate resulting benefits. | |

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date