

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Chief Court Administrator's Office  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: The Circuit is procuring entry and exit tables for the existing X-ray machines that were purchased several years ago through IFB J19016.</p>	
<p>2. Vendor/Contractor/Service Provider: ASTROPHYSICS 21481 Ferrero Parkway City of Industry, CA 91789</p>	<p>3. Amount of Request:  NTE \$25,000.00</p>
<p>4. Term of Contract From: To: 07/1/2020 to 6/30/2021</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because the roller tables that are manufactured by Astrophysics Inc. in the City of Industry are exclusive for the Astrophysics XIS-6545 X-Ray Inspection System which the Circuit purchased. These roller tables are manufactured to ISO 9001 engineered specifications of form and fit. The bolt patterns and mounting brackets on both the roller tables and the machine purchased are specifically matched for operational efficiency and cannot be modified in the field. Any generic table will not fit or match the hole patterns which will affect the operations of the unit and hinder its efficiency as well as void any warranties.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: In May 2018, IFB J19016 was conducted which resulted in awarding the above-mentioned vendor, ASTROPHYSICS, as such the purchase will be made directly from ASTROPHYSICS as the manufacturer of the existing machines and roller tables which are compatible with the existing machines. Also, procuring tables from another vendor would void any warranties.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Office of Project Management	808.538.5990	deeedeetlets@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

3/11/2020

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*