



Office of the Administrative Director – Financial Services Department

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Terri Gearon
FINANCIAL SERVICES DIRECTOR

January 22, 2020

MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Terri Gearon, Financial Services Director /s/ Terri Gearon

SUBJECT: **ADDENDUM NO. 1, REQUEST FOR PROPOSALS NO. J20342**
To Establish a Pricelist for On-site Drug Testing Kits For The Judiciary,
State of Hawaii

Transmitted herewith for your review is one copy of Addendum No. 1, and is hereby made a part of Request for Proposals J20342 for the above-mentioned solicitation, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Should you have any technical questions regarding this addendum, please contact Ms. Kathi Fujii, telephone (808) 539-4510, fax, (808) 539-4559 or e-mail at: Kathi.K.Fujii@courts.hawaii.gov. Other questions regarding the Request for Proposal may be directed to Ms. Tritia Cruz in the Judiciary Contracts & Purchasing Office at 808-538-5805, or email Tritia.L.Cruz@courts.hawaii.gov

ADDENDUM NO. 1
REQUEST FOR PROPOSALS NO. J20342
To Establish a Pricelist for On-site Drug Testing Kits
The Judiciary, State of Hawaii

The items listed hereunder are hereby made a part of Request for Proposals No. J20342 for the above-mentioned solicitation, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Amend RFP J20342 as follows:

1. Revise SECTION TWO SPECIFICATIONS to read as follows:

2.2. TECHNICAL SPECIFICATIONS

A. The Contractor shall provide intact drug testing kits which incorporate collection and testing for the detection of drugs of abuse in human urine and oral fluids. The kits will provide a reader (**for urine test kits only**), which will be included at every site at no additional cost (about 19 readers total-statewide)

B. The Testing Kits shall test and meet the following criteria:

3. Contractor will provide pricing for urine kits with and without the capability to do specimen validity testing (SVT). SVT shall minimally test for pH, Oxidants and Specific Gravity or Creatinine and shall be an integrated part of the test kits.

2.3 GENERAL SPECIFICATIONS

C. Removed in its entirety.

2. Revise SECTION THREE SPECIAL PROVISIONS to read as follows:

3.3. PROCUREMENT PROCEDURE

Phase One – Technical Offer

All Offerors who submit an offer must provide a minimum of twenty-five (25) 10-panel on-site drug test kits that has the same configuration and cutoffs as those described in Section 2.2 TECHNICAL SPECIFICATIONS B #2.

Questions submitted relating to RFP J20342, with Judiciary Responses:

Q1: The solicitation specifies that all shipments must be delivered using USPS Priority or UPS only. Should any individual order exceed the maximum quantity permitted by UPS or USPS Priority, will the State of Hawaii allow the use of freight shipping to fulfill applicable purchase orders.

A1: ACSB will accept freight shipping as long as the delivery time is within 30 days and the amount for shipping is reasonable.