

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of Administrative Director - Judiciary Security Office  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: To acquire the professional services of Mason Architects, Incorporated (MAI), in the design of a Judiciary Gunshot Detection Program (JGDP) for Ali`iolani Hale and the Kapua`iwa Building.</p>	
<p>2. Vendor/Contractor/Service Provider: Mason Architects, Incorporated 119 Merchant Street, Suite 501 Honolulu, Hawaii 96813</p>	<p>3. Amount of Request: \$16,289.66</p>
<p>4. Term of Contract From: 03/01/2020 To: 02/28/2021</p>	<p>5. Prior Judiciary Procurement Exemption o. (if applicable):</p>

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:  
Reference attachment 1, section 6.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
Reference attachment 1, section 7.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy Kozak	Judiciary Security Office	539-4970	timothy.a.kozak@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Brandon Kimura

Department/Division/Program Head Signature

01/22/2020

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date

**The Judiciary, State of Hawaii, Notice of Request For Exemption (HRS Chapter 103D)  
Form CP-3  
Attachment 1**

**Section 6:**

Approval is respectfully requested for an exemption from Chapter 103D, HRS, to acquire the professional services of Mason Architects, Incorporated (MAI), in the design of a Judiciary Gunshot Detection Program (JGDP) for Ali`iolani Hale and the Kapua`iwa Building.

The Judiciary received Homeland Security Grants in fiscal years 2012, 2014, 2016, and 2018 from the U.S. Department of Homeland Security for the design and installation of a Courthouse Security Camera Surveillance System (Camera System) for Ali`iolani Hale and the Kapua`iwa Building. The Department of Accounting and General Services (DAGS) of the State of Hawai`i have managed this project since 2012. DAGS selected MAI as the design consultant based on their extensive background and knowledge of historic buildings. In 2012, the U.S. Department of Homeland Security required that the Judiciary obtain an approved Environmental and Historic Preservation Review (EHP) before the commencement of any work on the Courthouse Security Camera Surveillance System. With the assistance of MAI, the Judiciary received the approved EHP in record time for the Courthouse Security Camera Surveillance System.

In fiscal year 2019, the Judiciary received a Homeland Security Grant for the design and installation of the JGDP. The JGDP is a notification system that will utilize gunshot detection technology to monitor the report of live gunfire to put out an alarm to first responders, Judiciary employees, and the public anywhere within these two buildings. The JGDP is designed to take advantage of the Courthouse Security Camera Surveillance System by integrating gunshot detection devices mounted at many of the prepositioned and predetermined locations of the existing cameras of the camera system. By joining these two projects together, the cost for the state and federal governments will be significantly lowered than conducting them separately. Utilizing the existing design of the Courthouse Security Camera Surveillance System and running both infrastructures at the same time will reduce the overall costs. This also allows the Judiciary to co-locate many of the gunshot detection devices with the previously approved surveillance cameras in the same locations with the same mounting requirements pursuant to an already approved EHP from the Courthouse Security Camera Surveillance System.

The U.S. Department of Homeland Security is requiring another EHP for the JGDP. In order to facilitate this requirement, the acquisition of MAI is crucial. MAI possesses the knowledge and expertise necessary to effectively provide detailed architectural design documents which were instrumental in obtaining the first EHP. As a result, MAI is able to reuse prior design work with minor modifications from the prior EHP Review for the new review process of the JGDP. Therefore, MAI stands in a position to leverage that experience and knowledge for a cost savings for the Judiciary.

**Section 7:**

The Judiciary received Homeland Security Grants in fiscal years 2012, 2014, 2016, and 2018 from the U.S. Department of Homeland Security for the design and installation of a Courthouse Security Camera Surveillance System (Camera System) for Ali`iolani Hale and the Kapua`iwa Building. The Department of Accounting and General Services (DAGS) of the State of Hawai`i have managed this project since 2012. DAGS selected MAI as the design consultant based on their extensive background and knowledge of historic buildings. In 2012, the U.S. Department of Homeland Security required

that the Judiciary obtain an approved EHP before the commencement of any work on the Courthouse Security Camera Surveillance System. With the assistance of MAI, the Judiciary received the approved EHP in record time for the Courthouse Security Camera Surveillance System.

In fiscal year 2019, the Judiciary received a Homeland Security Grant for the design and installation of the JGDP. The JGDP has been designed to take advantage of the Courthouse Security Camera Surveillance System by integrating gunshot detection devices mounted at many of the prepositioned and predetermined locations of the existing cameras of the Courthouse Security Camera Surveillance System. By joining these two projects together, the cost for the state and federal governments will be significantly lowered than conducting them separately. Utilizing the existing design of the Courthouse Security Camera Surveillance System and running both infrastructures at the same time will reduce overall costs. This also allows the Judiciary to co-locate many of the gunshot detection devices with the previously approved surveillance cameras in the same locations with the same mounting requirements pursuant to an already approved EHP from the Camera System.

The U.S. Department of Homeland Security is requiring another EHP for the JGDP. In order to facilitate this requirement, the acquisition of MAI is crucial. MAI possesses the knowledge and expertise necessary to effectively provide detailed architectural design documents which were instrumental in obtaining the first EHP. As a result, MAI is able to reuse prior design work with minor modifications from the prior EHP Review for the new review process of the JGDP. Therefore, MAI stands in a position to leverage that experience and knowledge for a cost savings for the Judiciary.