

\_\_\_\_\_  
 Attorney's Name and JD Number

\_\_\_\_\_  
 Mailing Address

\_\_\_\_\_  
 City, State, Zip Code

\_\_\_\_\_  
 Phone Number

\_\_\_\_\_  
 Email Address

Representing \_\_\_\_\_  
☐ Plaintiff/Petitioner ☐ Defendant/Respondent

IN THE FAMILY COURT OF THE FIRST CIRCUIT

STATE OF HAWAI'I

	)	Case No. _____
	)	
	)	NOTICE OF LIMITED APPEARANCE
	)	
	)	
Plaintiff/Petitioner,	)	
vs.	)	
	)	
	)	
	)	
	)	
	)	
Defendant/Respondent.	)	Judge: _____

NOTICE OF LIMITED APPEARANCE

Attorney \_\_\_\_\_ ("Attorney") enters a Notice of Limited Appearance for \_\_\_\_\_ ☐ Plaintiff/Petitioner ☐ Defendant/Respondent, pursuant to Rule 11.1 of the Hawai'i Family Court Rules ("HFCR").

1. Attorney's appearance in this matter shall be limited to the following matter(s):
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_



In accordance with the Americans with Disabilities Act, as amended, and other applicable state and federal laws, if you require accommodation for a disability, please contact the ADA Coordinator at the First Circuit Family Court office by telephone at 954-8200, fax 954-8308, or via email at [adarequest@courts.hawaii.gov](mailto:adarequest@courts.hawaii.gov) at least ten (10) days prior to your hearing or appointment date.

*Please call the Family Court Service Center at 954-8290 if you have any questions about forms or procedures.*

2. A copy of the “Agreement and Consent to Limited Representation” or a substantially similar document between Attorney and Client may be submitted *in camera* to the court in compliance with Rule 9 of the Hawai‘i Court Records Rules.
3. Attorney is the attorney of record and available for service of process in accordance with Rules 4 and 5 of the Hawai‘i Family Court Rules for all matters related to paragraph #1 above.
4. Attorney hereby notifies this court that Client can be contacted as follows:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Email address \_\_\_\_\_
5. The attorney for opposing party [ ] may [ ] may not contact Client regarding matters not listed in paragraph #1 above without first consulting Attorney.
6. To terminate a limited scope representation either a “Notice of Withdrawal of Limited Appearance” or a motion to withdraw as counsel may be filed pursuant to Hawai‘i Family Court Rule 11.1(b). Client shall be provided with notice and an opportunity to object.
7. This accurately sets forth the scope of Attorney’s limited representation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Attorney

I have read and approve of this notice:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Client

The ORIGINAL of the foregoing is filed with the court.

COPIES of the foregoing were mailed/delivered this \_\_\_\_ day of \_\_\_\_\_, to:

The Honorable \_\_\_\_\_ [*can be presiding Judge.*]

By: \_\_\_\_\_

Attorney for: \_\_\_\_\_