

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

|  |   |
|--|---|
| <p>1. Describe the goods, services or construction:</p> <p>Maintenance agreement with Security Resources Pacific, Inc., to provide maintenance services for the access control, duress, and video surveillance systems for one year.</p>   |   |
| <p>2. Vendor/Contractor/Service Provider:</p> <p>Security Resources Pacific, Inc.</p>  | <p>3. Amount of Request:</p> <p>\$27,618.57 (tax included)</p>                      |
| <p>4. Term of Contract From: 09/01/2019 To: 08/31/2020</p>   | <p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE19-33</p> |
| <p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or not advantageous for the Program/Division to procure by competitive means because the existing service agreement for maintenance of the various systems (video surveillance, PremiSys Identocard Access Control, and Duress systems) will expire this year. Security Resources Pacific (SRP), Inc., is the original installer, has the knowledge and technical expertise necessary to maintain the systems, and has consistently performed satisfactory service and repair work in the past. Additionally, SRP is the only authorized company in Hawai'i that is properly certified and suitably trained to service and maintain the software for the PremiSys Identocard Access Control and Duress systems.</p>   |   |
| <p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Pursuant to HAR Chapter 122-81, the exemption request will allow SRP, the existing vendor and original installer of the video surveillance, access control and duress systems, to continue providing needed maintenance services.</p> <p>The current video surveillance, access control, and duress systems are integrated via nodes that were provided at the time of installation of each system. Each node communicates to the other nodes which monitor system statuses, display videos, announce duress alarms, and provide real-time information of the overall site. These nodes as well as each system are only maintainable and serviceable by SRP. Maintenance or service provided by others may degrade the functionality of each system which may result in loss of video, duress alarm annunciation or control of the access system.</p> <p>SRP currently maintains the Judiciary access control database which integrates the duress alarms and video monitoring from other circuits. Service provided by any company other than SRP may void maintenance contracts from other circuits.</p> |   |

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name          | Division/Program     | Phone Number   | email address                     |
|---------------|----------------------|----------------|-----------------------------------|
| Sandy Kozaki* | Second Circuit / CCA | (808) 244-2929 | sandy.s.kozaki@courts.hawaii.gov  |
| Traci Texeira | Second Circuit / CCA | (808) 244-2743 | traci.c.texeira@courts.hawaii.gov |
|               |                      |                |                                   |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Sandy Kozaki

Department/Division/Program Head Signature

07/08/2019

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date