

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Administrative Director/ITSD/JIMS
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Maintenance and support services of Kofax and FileNet software for the State of Hawaii Judiciary. Knowledge of maintenance and support for Kofax and FileNet software must be for FileNet CS5.5 and FileNet P8 versions.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Century Computers, Inc. dba Pacxa</p>	<p>3. Amount of Request:</p> <p>\$40,575.90</p>
<p>4. Term of Contract From: 07/01/2019 To: 06/30/2020</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE19-36</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or not advantageous to procure by competitive means because the Vendor possesses the required specialized and specific knowledge regarding the Judiciary's current environment and configuration for JIMS' scanning and imaging component. Pacxa provided the original services to install Kofax and FileNet for the State of Hawaii Judiciary and possesses the required specialized and specific knowledge regarding the Judiciary's current environment and configuration for JIMS' scanning and imaging component current, in addition to working on the current project to migrate the FileNet CS5.5 version to FileNet P8 version. Although the migration to FileNet P8 was completed, the current configuration does not enable the Judiciary to backup to tape every night due to the size. An enhancement to the configuration of the file storage of P8 documents is needed to make the nightly backup to tapes possible as a disaster recovery mitigation. Because PACXA configured the current FileNet P8 system, it would be impractical for the Judiciary to select a new vendor at this time.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Vendor originally installed the imaging component and therefore has the specific knowledge relating to the Judiciary's environment and configuration of the JIMS' scanning and imaging component. Vendor possesses the required specialized and specific knowledge regarding the Judiciary's current environment and configuration for JIMS' scanning and imaging component current, in addition to working on the current project to migrate the FileNet CS5.5 version to FileNet P8 version.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Mai T. Nguyen Van	JIMS Project	(808)538-5308	mai.t.nguyenvan@courts.hawaii.gov
Ni Y. Ho	Administrative Fiscal Office	(808)538-5746	ni.y.ho@courts.hawaii.gov
Kevin G. Thornton	ITSD	(808)538-5714	kevin.g.thornton@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Kevin G. Thornton

Department/Division/Program Head Signature

05/07/2019

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date