

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Administrative Director/ITSD/JIMS  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction:</p> <p>JIMS and JUSTIS are currently running on an older version of Kofax and needs to be upgraded to the latest version before the current version becomes end of support. Kofax is currently used to scan all the traffic documents, JUSTIS case documents, as well as Records Management archives and is essential to the operation of these courts.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Century Computers, Inc. dba Pacxa</p>	<p>3. Amount of Request:</p> <p>\$57,617.78</p>
<p>4. Term of Contract From: 06/17/2019 To: 06/30/2020</p>	<p>5. Prior Judiciary Procurement Exemption o. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or advantageous for the Program/Division to procure services for the Kofax upgrades because Pacxa is currently named the primary and exclusive provider of Kofax support services for The Judiciary. Pacxa is a certified Kofax support partner, as such, possesses the required specialized and specific knowledge regarding the Judiciary's current environment and configuration for JIMS' scanning and imaging component.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>As the currently named primary and exclusive provider, Paxca is a certified Kofax support partner, therefore provides services for the Hawaii Judiciary at this time; this is reviewed annually.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Mai T. Nguyen Van	JIMS Program	(808)538-5308	mai.t.nguyenvan@courts.hawaii.gov
Ni Y. Ho	Administrative Fiscal Office	(808)538-5746	ni.y.ho@courts.hawaii.gov
Kevin G. Thornton	ITSD	(808)538-5714	kevin.g.thornton@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Kevin G. Thornton

Department/Division/Program Head Signature

05/21/2019

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date