

LAW CLERK (Lautenberg)

Exempt (Non-civil service) Appointment

Location: First Circuit Court, Honolulu

Salary: \$5,167 per month

Summary of Duties: Performs legal research and analysis, and prepares memoranda of findings and analysis; prepares court calendar; may assist in preparations for pre-trial hearings and trials; and performs other duties as required.

Minimum Qualification Requirements: Graduation from a school of law accredited by the American Bar Association. Member of Hawaii State Bar preferred, but not required.

Qualification for Firearms (Lautenberg): Applicants must be qualified to possess firearms or ammunition in accordance with state and federal laws, e.g., no misdemeanor or felony domestic violence conviction.

How to Apply: Submit your resume and writing sample by email to:
ExemptJobs.1C@courts.hawaii.gov.

Please note that resumes & writing samples are being accepted for possible referral to current and future exempt Law Clerk position(s) located in the First Circuit Court, Honolulu.