

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103F**

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers (CJCs) of Hawaii
Name of Requesting Division/Program

Pursuant to HRS § 103F -101 (a)(4) and HAR Chapter 3-141, The Judiciary requests a procurement exemption for the following:

<p>1. Title and description of health and human service(s): Susannah Wesley Community Center will provide Crisis Intervention and Victim Advocacy Services for Minor Victims of Human (Sex) Trafficking at the Children's Justice Center of Oahu. This will also include short-term follow-up services to stabilize the exploited children.</p>	
<p>2. Provider Name and Address: Susannah Wesley Community Center 1117 Kaili Street, Honolulu, HI 96819</p>	<p>3. Amount of Request: \$10,000.00</p>
<p>4. Term of Contract From: 07/01/2019 To: 06/30/2020</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-15</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Crisis Intervention and Victim Advocacy services for minor victims of Human (Sex) Trafficking is a highly specialized and emerging crime in Hawaii. The provider of this service must demonstrate capacity to work as a multidisciplinary team with law enforcement, specifically Honolulu Police Dept. (HPD) and Child Welfare Services. Susannah Wesley is a current partner with HPD on responding to cases identified in the "field", e.g. children prostituted in hotel rooms. They are also collaborating with Child Welfare Services on their identified Human (Sex) Trafficking cases. A new judiciary contract will provide continuity of critical services (provide crisis intervention and victim advocacy services) from a Susannah Wesley therapist to minor victims at the CJC. These minors are seen at the CJC for recorded forensic interviews of their abuse/crime.</p>	
<p>7. Describe the reason for the selection of the provider including a description of how the procedure, as much as practicable, ensured maximum fair and open competition: Contacts were initiated with various social service agencies on Oahu. Additional contacts were made with the Honolulu Police Dept. (HPD), Morals Detail who investigate these cases of Human (Sex) Trafficking of minors. They currently partner with Susannah Wesley therapists and recommended continuum of services to expand to the CJC. The Hawaii Dept. of Human Services, Child Welfare Services recently selected Susannah Wesley to provide services to their child victims of Human (Sex) Trafficking. Contact/meetings with the CJC were completed to assess capacity of Susannah Wesley to successfully provide services for the Judiciary and CJC Programs.</p>	

8. Describe the Judiciary's internal controls and approval requirements for the exempted procurement:

A formal request is submitted and reviewed by Judiciary Administration, including Chief Procurement Officer. A notice of this request for the exemption procurement shall be posted for 7 days to the public.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	ICRD/CJCs of Hawaii	534-6701	Jsmine.M.Mau-Mukai@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Susan Gochros

Department/Division/Program Head Signature

04/17/2019

Date

NOTICE

Date Notice Posted: _____

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 9 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: **Chief Procurement Officer - The Judiciary; Financial Services Department; Contracts & Purchasing Office; 1111 Alakea Street, 6th Floor; Honolulu, Hawaii 96813-2807.**

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date