THE JUDICIARY, STATE OF HAWAII NOTICE OF AMENDMENT TO EXEMPTION FROM HRS CHAPTER 103F

TO: Chief Procurement Officer

FRO : ICRD/children's Justice Centers (CJCs) of Hawaii

Name of Requesting Division/Program				
Pursuant to HRS § 103F -101 (a)(4) and HAR Chapter 3-141, The Judiciary rec	quests to amend an exemption for the following:			
1. Title and description of health and human service(s):				
Catholic Charities Hawaii (CCH) provides specialized treatment services for sexually reactive children/youth and their				
families.				
2. Provider ame and Address:	3. Amount of Request:			
1822 Keeaumoku Street, Honolulu, HI 96822	\$5,000			
4. Term of Contract From: To:	5. Prior Judiciary Procurement Exemption o.			
07/01/2018 06/30/2019	(if applicable):			
	JE19-04			
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:				
Treatment services for sexually reactive children/youth and their families are needed in First Judicial Circuit - Oahu. These clinical, therapeutic treatment services requires one provider to ensure quality assurance and consistency in delivery. Treatment of sexually reactive children/youth, especially during an investigative crisis period, are highly specialized with limited qualified providers available. Catholic Charities Hawaii (CCH) has provided these services on Oahu. Catholic Charities Hawaii (CCH) has been the provider of these services for many years via an RFP process. During this prior procurement, no other provider demonstrated capacity to serve clients on Oahu. CCH has established programs with specialized skills and expertise to serve this required population on Oahu. The Judiciary currently has a contract with CCH, J19054, originally, contract indicated services would be provided on the Hawaii Island. Amending contract, services shall only be provided on Oahu, Hawaii Island was not an intended geographic location for services, therefore shall be removed from Scope of Services.				
7. Describe the reason for the selection of the provider including a descri en ured maximum fair and open competition:	ption of how the procedure, as much as practicable,			
Catholic Charities Hawaii (CCH) has been the provider for these services for many years via an RFP process. During this prior procurement, no other provider demonstrated capacity to serve clients on Oahu. CCH has established programs with specialized skills and expertise to serve this required population on Oahu. Catholic Charities on Oahu is the only provider for such services.				

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8. Describe the Judiciary's internal controls and approval requirements for the exempted procurement:					
A formal request is submitted and and reviewed by Judiciary Administration, including Chief Procurement Officer. A notice of this request for the exemption procurement shall be posted for 7 days to the public.					
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9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).					
Name	Division/Program	Phone Number	email address		
Jasmine Mau-Mukai	ICRD/CJCs of Hawaii	534-6700	jasmine.m.mau-mukai@		
			courts.hawaii.gov		
Al requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my know edge, true and correct.					
/s/ Susan Gochro	os		1/4/2019		
 Department/Division/Program	1 Head Signature		Date		
NOTICE					
Date Notice Posted:					
The chief procurement officer is considering this request for an amended exemption and, if there is good cause, the tate intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 9 of the request. Any concerns regarding the exemption hall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Chief Procurement Officer – The Judiciary; Financial Services Department; Contracts & Purchasing Office; 1111 Alakea Street, 6th Floor; Honolulu, Hawaii 96813-2807.					

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For Chief Procurement Officer Use Only				
Chief Procurement Officer (CPO) Comm	nents:			
Approved	☐ Disapproved ☐ o A	Action Required		
	Chief Procurement Officer	r Sign ture D te		