

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF TO EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Financial Services Department
Name of Requesting Division/Program

Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:

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| <p>1. Describe the goods, services or construction:</p> <p>Quality Assurance consultant providing services through JUD Contract No. J12221 to advocate for the Judiciary fiscal officers and staff in their dealings with the JIMS vendor as it relates to the account project (incl. General Ledger) and to ensure accuracy of the information produced by the system. With the JIMS vendor (iGate), our QA consultant has provided some measure of continuity during the transition and exchange of accounting system information.</p> | |
| <p>2. Vendor/Contractor/Service Provider:</p> <p>Ohanasoft, LLC 95-1030 Meheula Parkway, #893911 Mililani, HI 96789</p> | <p>3. Amount of Request:</p> <p>Total Estimate (NTE): \$75,000.00 (\$140.00/ hourly)</p> |
| <p>4. Term of Contract From: 11/01/2018 To: 10/31/2019</p> | <p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-53</p> |
| <p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Through Seventh Amendment to Agreement of JUD Contract No. J12221, the consultant will continue to review functional, technical and project related documents; identify the documentation that the Judiciary should be receiving and review for acceptable practices and industry standards. The consultant would also provide project monitoring and quality assurance and identify potential conflicts relating to the implementation of the accounting project. Since the JIMS piece has become a "custom" software, the Judiciary needs full comprehension as to table structure, integration between tables and a more in-depth knowledge of data flow from the front end application to the general ledger. Therefore, soliciting any other consultant but Ohanasoft LLC to provide/perform above services would be impracticable and not advantageous to the best interest of the Judiciary.</p> | |
| <p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>The Consultant installed the current Oracle general ledger and has extensive knowledge and understand the Judiciary's accounting system, in-depth technical expertise, and is aware of the main issues the Judiciary is facing with the JIMS accounting interface. To solicit any other contractor to learn the intricacies of the JIMS and the GL systems and then to perform the required services could further hinder a successful project implementation and timely knowledge transfer to the Judiciary.</p> | |

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Program | Phone Number | email address |
|-----------------|-----------------------------|--------------|-----------------------------------|
| Terri L. Gearon | Financial Services Director | 808.538.5805 | terri.l.gearon.@courts.hawaii.gov |
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All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Terri Gearon

Department/Division/Program Head Signature

11/14/2018

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/14/2018

Inquiries about this request shall be directed to the contact nam .

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date