

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF TO EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator -First Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>The National Council of Juvenile and Family Court Judges (NCJFCJ) was contracted on July 1, 2012 to conduct a statewide hearing reality assessment to assist the Hawaii State Judiciary in developing performance measures aimed at meeting the requirements of the Court Improvement Program (CIP). NCJFCJ has completed the Baseline Assessment, Recommendation Implementation, Improvement Assessment, Parent Counsel Representation and Youth Engagement surveys and training to the Enhance Resource Guidelines, Presently, NCJFCJ will provide Ongoing Technical Assistance, Quality Representation, and Training Evaluation.</p>	
<p>2. Vendor/Contractor/Service Provider: National Council of Juvenile and Family Court Judges 330 E. Second Street, Suite 1500 Reno, Nevada 89501</p>	<p>3. Amount of Request: \$65,000</p>
<p>4. Term of Contract From: 10/01/2018 To: 09/30/2019</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Judiciary has an existing contract with National Council of Juvenile and Family Court Judges (NCJFCJ) which was negotiated to conduct a statewide assessment(i.e. Baseline Assessment, Recommendation Implementation and Improvement Assessment). NCJFCJ is aware of the Hawaii State Judiciary process as they have completed statewide site visits and reports. NCJFCJ is well aware of CIP expectations and have collaborated with other stakeholders. NCJFCJ has a continuum of services to offer Family Court. In light of this, it would be feasible to conduct another solicitation. Therefore, we are requesting an exemption from the provision of 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>National Council of Juvenile and Family Court Judges (NCJFCJ) is well established and aware of the Court Improvement Program (CIP) as well as the Family Court system statewide. NCJFCJ has been assisting Family Court for the past 6 years to complete statewide assessments , surveys, training and collecting data. Continuing with NCJFCJ minimizes training of a new contractor with the Court system and Court Improvement Program (CIP) expectations</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Dept of the Chief CT. ADM. Office	954-8221	Gordean.l.akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Cheryl Marlow

Department/Division/Program Head Signature

8/22/2018

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

 Chief Procurement Officer Signature

 Date