

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Administrative Director/ITSD/JIMS
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Maintenance and support services of Kofax and Filenet software for the State of Hawaii Judiciary for Records Management Office and JUSTICE. Knowledge of maintenance and support for Kofax and Filenet software must be for Filenet CS5.5 and Filenet P8 versions.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Century Computers, Inc. dba Pacxa</p>	<p>3. Amount of Request:</p> <p>\$8,115.18</p>
<p>4. Term of Contract From: 08/10/2018 To: 06/30/2019</p>	<p>5. Prior Judiciary Procurement Exemption o. (if applicable):</p> <p>N/A</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is not practicable or not advantageous to procure by competitive means because the Vendor possesses the required specialized and specific knowledge regarding the Judiciary's current environment and configuration for JIMS' scanning and imaging component. Vendor also possesses all the necessary certifications by Kofax and Filenet to support the Judiciary's current and new configuration. Vendor is working on implementing the future Filenet P8 version and will migrate from the Filenet CS5.5 version to the future Filenet P8 version; this project is expected to be completed during FY2019. It would be impractical for the Judiciary to select a new vendor during the migration/transition period because the Judiciary does not have a good understanding of the level of maintenance and support that would be required of the future Filenet P8 version. This knowledge could only be gained during the transition and post-implementation period. An exemption is being requested at this time to enable further research into the level of maintenance and support of the future Filenet P8 version that can be procured by competitive means.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Vendor originally installed the imaging component and therefore has the specific knowledge relating to the Judiciary's environment and configuration of the JIMS' scanning and imaging component. Vendor possess all the necessary certifications by Kofax and Filenet to support the Judiciary's current and new configuration. Vendor is currently working on the future Filenet P8 project which will also include migrating the Filenet CS5.5 version to the future Filenet P8 version, which is expected to be completed during FY2019.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Mai T. Nguyen Van	JIMS Project	(808)538-5308	mai.t.nguyenvan@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Kevin G. Thornton

Department/Division/Program Head Signature

08/06/2018

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date