

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit Court  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: Lifesize Team 220 - Extended Warranty for five (5) video conferencing systems.</p>	
<p>2. Vendor/Contractor/Service Provider: Hawaiian Telcom</p>	<p>3. Amount of Request: \$16,400.94</p>
<p>4. Term of Contract From: 09/24/2018 To: 09/23/2021 Three (3) year extended warranty</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-47</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because Hawaiian Telcom is the only sales and service company for Lifesize Team 220 video conferencing units, as such, vendor's technical expertise allows for the most effective services to maintain the system. Vendor's specialized skills ensure that system downtime will be minimized. Vendor services shall provide unlimited help desk support; provide failed parts replacement and software and upgrades to resolve any problems in a timely manner. Hawaiian Telcom is knowledgeable to provide total system support. Since vendor possesses overall knowledge and specialized skills, it deems feasible to and most beneficial to the Judiciary to accept a three (3) extended warranty. It is advantageous for the Second Circuit Court to enter into a multi-year extended warranty to prevent annual price increases along with continued services with a vendor that is most specialized to meet Judiciary's needs.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: In 2014, the current Lifesize Team 220 video conferencing units were purchased. Second Circuit Court requested through ITSD Honolulu a request for quotation to extend the warranty on the Lifesize Team 220. as such, the video conferencing units are an integral part of Second Circuit's courtroom's daily operations. Recommend vendor, Hawaiian Telcom is the only sales and service company capable to maintain the Lifesize Team 220. Vendor is knowledgeable and possesses specialized skills to provide total system support, which includes but not limited to unlimited help desk support; provide failed parts replacement and software and upgrades. The extended warranty allows for continued service for a critical and integral part of the Circuit's daily operations. Continuing services with the vendor will ensure trained technicians will be readily available to evaluate, assess and repair and/or response any problems should they arise in a timely manner.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki	Second Circuit / CCA	244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal	244-2999	paul.m.petro@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Sandy S. Kozaki

Department/Division/Program Head Signature

08/03/2018

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date