

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF TO EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator, Client Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:

<p>1. Describe the goods, services or construction: Maintenance, Repair, and Support Agreement for the Ronald T.Y. Moon Judiciary Complex audio/video court recording system</p>	
<p>2. Vendor/Contractor/Service Provider: Justice AV Solutions (JAVS)</p>	<p>3. Amount of Request: \$3,495.00</p>
<p>4. Term of Contract From:7/1/2018 To: 6/30/2019</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE 12-18</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Approval is requested for an exemption from Chapter 103D, HRS, to renew our contract with Justice AV Solutions (JAVS) to provide maintenance, repair, and support for the court-recording system in all 14 courtrooms in the Ronald T.Y. Moon Judiciary Complex. The JAVS court-recording system is a proprietary system and is not available through other vendors. JAVS has consistently performed well during maintenance and service repair work on the court recording systems in the Ronald T.Y. Moon Judiciary Complex since 2010. The contract ensures that the court-recording system will receive scheduled preventive maintenance from JAVS' highly-trained technicians along with service for emergency calls. Due to the court's need for a well-maintained court-recording system, and in light of this contractor's qualifications and proven record of satisfactory provision of services to the Judiciary, makes procurement by competitive means not practicable nor advantageous to the Judiciary.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: JAVS was a member of the original team of contractors that designed and installed the audio/video court recording system for the Ronald T.Y. Moon Judiciary Complex. In light of this contractor's proven record of satisfactory service to the Judiciary, extensive upgrades were authorized for the JAVS system software and recorders in 2015, and to the recording system and peripheral equipment in 2018. As such, these upgraded components are currently under extended warranty until 2020 and 2023, respectively. Therefore, the maintenance cost for the remaining non-warranted JAVS-system equipment is minimal for this upcoming contract period.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Cheryl Marlow	Office of the Deputy Chief Court Administrator/Client Services	954-8220	cheryl.r.marlow@courts.hawaii.gov
Marvin Nakagawa	Court Operations Specialist	954-8227	marvin.h.nakagawa@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Cheryl Marlow

Department/Division/Program Head Signature

5/14/2018

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date