

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit Family Rachel Kaneshige, Program Manager  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:*

<p>1. Describe the goods, services or construction: Emergency housing for clients and children in the First Circuit Family Drug Court</p>	
<p>2. Vendor/Contractor/Service Provider: Please see attached.</p>	<p>3. Amount of Request: Est. \$4,000 .00/per vendor</p>
<p>4. Term of Contract From: 07/01/2018 To: 06/30/2019</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-11</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: The FDC is requesting exemption for emergency housing contracts from the procurement provisions outlined in HRS 103D. It is neither practicable nor advantageous for the Judiciary to solicit other quotations for this particular service. These are small contracts that provide emergency housing for clients participating in the Family Drug Court Program. Asking these providers to have 1 million in liability insurance would be a hardship which could cause the FDC to lose a valuable service to the program.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Possible vendors contact FDC to provide emergency housing services for our clients that are in recovery and in need of stable clean and sober living. These houses are located island wide and there is no restriction on location or proximity to the court.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Reid Iwamoto	Fiscal	954-8268	Reid.T.Iwamoto@courts.hawaii.gov
Rachel Kaneshige	JCSB/ Family Drug Court.	534-6603	Rachel.L.Kaneshige@courts.hawaii.gov
Cheryl Marlow	Administrator	954-8220	Cheryl.R.Marlow@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Cheryl Marlow

4/18/2018

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date

**Vendor/Contractor/Service Provider:**

1. The Salvation Army- Ka'ohu Hou O Manoa
2. The Salvation Army - Ke Ola Pono
3. Hoomau Ke Ola-Clean & Sober Living (Moekaa)
4. Hoomau Ke Ola-Clean & Sober Living (Farrington)
5. Ho'omau Ke Ola -Clean & Sober Living (TLP)
6. Ho'omau Ke Ola-Clean & Sober Living
7. Ho'omau Ke Ola-Clean & Sober Living (Pelanaki)
8. Ho'omau Ke Ola-Clean & Sober Living (Makaha Valley)
9. Hale Mali'e Kane I
10. Hale Mali' e Kane II
11. Hale Mali'e Kane III
12. Women In Need (Nahiolea)
13. Women In Need (Puakala)