

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Office of Project Management	808.538.5990	deedee.d.letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

03/08/2018

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date

Attachment to Form CP-3 for exemption for cameras and access card reader at Ewa Courthouse

Current Situation:

All Circuits Statewide are using the same vendor i.e. Security Resources for their access and other security systems. All these systems tie into the same platform at ITSD and allow us to hook up with the DPS via the lighthouse platform that they tie into. The current vendor has been low bidder for parts of these systems and has also been granted exceptions to expand these systems. The vendor has provided excellent service for all systems across the state with minimal downtime and emergency response times of as little as 2 hours or less. The systems currently under this vendor and hooked up to this platform by Circuit are:

First Circuit

- All building access
- Cameras in all but one building
- Detention lock system at Juvenile Detention
- Duress system
- Maintenance of all systems
- New digital software for lock control at cell blocks at District and Circuit Court

Second Circuit

- All building access
- Cameras
- Duress
- Maintenance of all systems

Third Circuit (still running original camera system and duress system)

- All building access
- Maintenance of all systems including cameras and duress

Fifth Circuit (Bid detention lock system and Security Resources was the only bidder)

- All building access
- Detention locks (same system that we are proposing to install)
- Duress
- Cameras
- Maintenance of all systems

The First Circuit has been slowly improving its security systems as year end funds become available. Currently there are no security cameras at the Ewa District Court creating an unsafe situation for Judges our staff and the public. The request is to not only add cameras but to add one more access point. The need for the access point is a result of the court ruling on unshackling of custodies. The unshackling point at Ewa court is in the hallway right outside the door entering the secured staff area. This door is proposed for a card reader which would control the flow through the door from the custody hallway and provide security for the staff working next to this area.

Proposal for exception

The exception request is for Security Resources is to provide cameras and an access point control that will integrate with the system in the rest of the First Circuit's court houses. The access system is would integrate with all our other systems which already resides on the Server at ITSD as well as with the other systems statewide. Should we bid this system with the result that we have a second vendor that must access that platform then we potentially increase the likelihood that the system could go down statewide. We would also have a second vendor that would need to access ITSD's secure areas. Should the platform be damaged or mishandled by an additional vendor then it is possible that the all circuits would be impacted.

The cost to upgrade these areas will not exceed \$10,000.00 and is planned to be done with yearend savings.